

St. Rose Philippine Duchesne School
“The Shining Star: Enlightening Minds, Reflecting Faith”
Application Procedure

FAMILIES WITH CHILDREN CURRENTLY ENROLLED AT SRPD

1. Obtain packet of information pertaining to grade of entry
2. Payment of at least a 4th of the Book Fees (non-refundable)

FAMILIES NEW TO THE SCHOOL

1. Obtain application packet
2. Have records forwarded from other schools (if applicable)
3. Submit the following information:
 - a. Baptismal record
 - b. Other sacramental records (if applicable)
 - c. Birth certificate
 - d. Health and immunization record
 - e. Application
4. Interview with Principal (Acceptance conditionally on test scores, receipt of records & interview)
5. Payment of at least a 4th of the Book Fees (non-refundable)

KINDERGARTEN STUDENTS

1. Obtain packet of information
2. Submit the following records:
 - a. Baptismal record
 - b. Birth certificate
 - c. Health and immunization record
 - d. Application
3. Conference with Teacher/Principal
4. Readiness Exam
5. Acceptance letter
6. Payment of at least a 4th of the Book Fees (non-refundable)

REGISTRATION DATES

Feb – Mar 16th: Re-Registration of current students
Pre-K Students – Kindergarten Students

must be accompanied by at least 1/4 of book fees

This is a **non-refundable** per student fee, and **current tuition** **must be up to date.** Spaces can not be secured without required payment of fees; multiple-child families may request structured payment plan (See “Fees”, next page)

March 2nd: Open Enrollment

March 16th: \$45 due for Registration; if you chose to do 4 payments for registration
(Spaces can not be secured without required payment of fees)

April 14th: \$45 due for Registration; if you chose to do 4 payments for registration

May 13th: \$45 due for Registration; if you chose to do 4 payments for registration